



WATLINGTON PLAYERS

CONSTITUTION

1. Title

The Society shall be called “The Watlington Players”

The Junior section will be called “Watlington Young Players” (WYPS).

2. Objects

The objects and aims of the Society are:-

- i. To provide means whereby members may participate in the many aspects of live theatre e.g. Drama, Choral, Variety etc.
- ii. To raise and maintain funds for the above.
- iii. To provide social activities for its members.
- iv. To keep all members informed of events by newsletter.

3. Membership

The Society shall have four sections of membership:-

- i. Concessions, (students, senior citizens, children under 11 who are not WYPS).
- ii. Life members.
- iii. WYPS.
- iv. All persons not falling into section (i), (ii), (iii). Will be known as general members.

4. Subscriptions

Subscriptions shall be fixed annually at the AGM, the rates will be from the period commencing on the date of the AGM and ending on the date following the AGM.

5. Administrative and Financial Year.

- i. The administrative year of the society shall be the period commencing on the date of the AGM and ending on the date of the following AGM.
- ii. The financial year of the Society shall be the period commencing 1st July and ending the 30th June the following year.

6 Election of Officers and Committees

a) A general committee shall be elected by paper ballot at the AGM consisting of the following:-

- i. Chairman
- ii. Vice Chairman
- iii. Honorary Secretary
- iv. Honorary Treasurer
- v. Honorary Public Relations Officer
- vi. Honorary Membership Secretary
- vii. Child Protection Officer
- viii. Honorary Technical Officer
- ix. Three other members

b) General sub-committees can be convened by members of the General Committee, to assist with their duties.

c) The General committee shall appoint an Honorary auditor who shall be independent of the society.

d) The general committee may appoint other Honorary Officers for other minor duties within the society.

7. Meetings

a) The Annual General Meeting shall be held as far as practically possible in August, where the minutes of the previous AGM will be signed.

b) The General committee shall meet as necessary.

c) The sub-committees shall meet as necessary.

d) A Special General Meeting may be called at any time by the Officers of the General Committee or on receipt by the Honorary Secretary of a written request by ten members of the Society.

e) A quorum for an AGM and SGM shall be fifteen members (including five members of the General Committee).

f) A quorum for the General Committee shall be five.

g) At any meeting, the votes being equal, the Chairman shall have the casting vote in addition to their vote as a member.

h) The minimum age for a vote is eleven.

I) Only members present at the meeting may vote.

8. Honorary Secretary's Duties

The Honorary secretary shall take minutes of the General meetings and General Committee meetings and act under the discretion of the general committee. The Honorary Secretary shall give notice of not less than 14 days to members to whom it applies of AGM's and SGM's

9. Honorary Treasurers Duties

The Honorary Treasurer shall be authorised to use the Societies funds to pay all debts on account of the society.

All cheques to be signed by any two of the following officers:-

Chairman, Hon Secretary, Hon Treasurer,

Five members of the general committee should be in agreement before the Societies money is committed subject to the Treasurers confirmation that sufficient funds are available.

The Treasurer shall be established as the primary user on the online banking system.

The Membership Secretary will be established as a secondary user on the online banking system for purpose of checking membership is paid.

When the position of Treasurer is changed at the AGM, the changes to the bank mandates that are in force need to be amended at the earliest opportunity, including any online users.

10. Honorary Auditors Duties

The Honorary Auditor shall examine and certify the financial records of the Society each year.

11. Income, Property and Management of the Society.

- a) The Officers and General Committee shall have the power over Finance and Property and generally control the management of the society. They shall also have the power to fill any vacancy that may occur. The general committee shall have the power to deal with any matter not covered by the constitution, and other policies in place.
- b) The Income and Property of the Society shall be applied solely towards the promotion of the objects and aims of the society and no portion shall be paid or transferred directly by way of profit to the members. Provided that, nothing shall prevent the payment in good faith of remuneration to any member in return for any services actually rendered to the society.
- c) Insurance to be carried to cover third party risks, property, effects and personal accident.
- d) The General Committee will produce rules and procedures for the operation of the Society's objectives.
- e) The General Committee will produce a Code of Conduct to which all members are expected to comply.
- f) The General Committee will produce policies for Equal Opportunities, Health and Safety, Child Protection and any others required by current legislation.

12. Dissolution

The Society may be dissolved by resolution at an AGM or SGM and any net assets disposed of to charity at the discretion and choice of the Officers of the General Committee.

13. Alterations to the Constitution.

This constitution shall not be altered or rescinded except by Resolution at an AGM or SGM of the Society. Such alterations to be effective forthwith.

Date Constitution last amended: 27/8/2019
Signed: M. Abbott (Chairman)

THE WATLINGTON PLAYERS RULES

1. Appointment of Directors.

The general Committee shall choose the type of production and appoint a production team as necessary. They could be co-opted onto the General Committee for the period of that production.

The General Committee will set a budget for each production.

2. Appointment of Stage Managers.

The Stage Manager appointed for and production shall have entire control of all stage arrangements, subject to the authority of the Director.

3. Planning.

The General Committee shall plan the productions for twelve months ahead.

4. Casting.

Following the casting of a production all unsuccessful applicants will be thanked for attending and invited to help in other ways. A cast list will also be given. Where productions have auditions then all applicants must be informed in writing with a provisional cast list.

5. Purchasing Scripts.

For all productions the cast may be required to purchase their own scripts and vocal scores at the discretion of the society.

When purchased by cast members scripts and vocal scores then become their property.

Where scripts and vocal scores are hired to the Society they remain the property of the publishers (sic), and must be kept in good order. They must be returned after the production. Any scripts not returned or returned in a damaged or defaced condition will be charged to cast members.

A holding deposit will be taken from cast members on issuing hired scripts.

6. Insurance

Member for the purpose of Insurance will be:-

“Fully paid up members, Life Members and all persons authorised by this Society to participate or assist in any production, to whom temporary membership has been granted.”

7. Age

The Society will not normally consider persons under the minimum age of 7 years for parts in productions. Persons appointed under this age to be at the discretion of the Society.